

## **Privacy & Security**

This privacy policy is intended to assist you in understanding what information we gather about you when you visit this website, how we use that information, and the safeguards we have in place for the information.

Unless otherwise specifically stated in this policy, this Privacy Policy applies only to the information collected online by kappakappagamma.org. Information provided to us through other means, such as information you provided when you became a member, is not addressed in this Policy.

### **INFORMATION WE COLLECT ONLINE**

#### **1. General Browsing:**

Kappakappagamma.org gathers navigational information about places visited on our website and information about the technical efficiencies of our website and services (i.e., time to connect to our website, time to download pages, etc.) as well as your location if you agree to share it. This information allows us to see which areas of our website are most visited and helps us better understand our visitors' experiences at kappakappagamma.org. With the navigational information, we can improve the quality of our website by recognizing and delivering more of the features, areas and services our visitors prefer. In the process of gathering navigational information, nonpersonally identifiable information (for example, domain type, browser version, service provider and IP address) may be collected, which will provide information regarding a visitor's use of our website (such as the time of a visitor's last visit to a page on our site). For more about our use of cookies, see the section below.

#### **2. Collection of Personal Information:**

Kappakappagamma.org may ask you to provide personal information online when using various services on this website, including, for example, when you update a Kappa profile, make a donation, pay per capita dues, register for an event or access online education courses.

Categories of information collected online include name, mailing and billing address, parents' permanent mailing address for collegians, email address, recipient's name and email address, order information, credit card information, and online course information. We use this information in order to provide you the goods or services you are purchasing through the website. You may also choose to provide us other information, such as date of birth, telephone number, job category or title, chapter affiliation, date pledged, date initiated, and graduation year. We retain this information, except for credit card information, indefinitely. We do not retain your credit card information after we use it to obtain payment for the goods or services you purchase or after we collect any donation you have made.

## **HOW WE USE AND SHARE INFORMATION WE COLLECT ONLINE**

Kappakappagamma.org uses the personal information we collect from you to: (i) process donations and dues payments; (ii) update your Kappa profile or membership information; (iii) maintain Kappa Kappa Gamma directories; (iv) and (v) process your registration for events. When you share your location, we can provide you with a radius search of members, chapters and alumnae associations in your area. If you provide us with your location and allow us to publish it in our directory, other members, chapters and alumnae associations may be able to locate you through a radius search on the website.

When you update a Kappa profile, any such information you provide will be added to a database. The information in this database is used to maintain contact with you and to update Kappa Kappa Gamma directories. We maintain profile information indefinitely. If you would prefer that we not publish your contact information in the directories, please call us at 866-KKG-1870. If you are a resident of the European Union, by default we will not publish your information in the directories unless you expressly tell us you would like us to do so.

We will use third parties to help us provide services to you. These services include such things as operating our website(s), monitoring site activity, providing geolocation services, assuring proper use of our trademarks, processing donations and dues payments, and maintaining our database.

You should be aware that we may disclose specific information about you if necessary to do so by law or based on our good faith belief that it is necessary to conform or comply with the law or is necessary to protect the users of our website, the site or the public.

## **THE KAPPA KAPPA GAMMA FOUNDATION**

Donor information that is collected by or for the Kappa Kappa Gamma Foundation, whether provided online or offline, is not sold or traded, and the Kappa Kappa Gamma Foundation does not solicit donations or send mailings on behalf of other organizations.

## **LINKS TO OTHER WEBSITES AND SERVICES**

We have developed relationships with other companies to provide products and services that we know will be of interest to you. In some cases, your use of the services or purchase of the products will assist Kappa Kappa Gamma. Links on this website will allow you to access information about these companies. For the linked sites, this Privacy Policy does not apply to information those sites collect. So, for example, if you choose to use the services of one of these linked sites, such as Herff Jones, you will be providing your information directly to that the company on the linked site and the terms of their privacy policy will apply.

Kappakappagamma.org is not responsible for the privacy practices, advertising, products or the content of such linked websites. We encourage you to review the separate privacy policies of each site you visit.

## **INTERNATIONAL VISITORS**

If you are visiting kappakappagamma.org from a location outside of the U.S., your connection will be through and to servers located in the U.S. All information you provide to kappakappagamma.org will be maintained in our web servers and/or internal systems located within the U.S. and protected as explained in this Privacy Policy.

## **COOKIES**

Kappakappagamma.org uses a browser feature known as a cookie. A cookie is a small data file that is stored by your web browser on your computer. Cookies are typically stored on your computer's hard drive and are used by kappakappagamma.org to help with login on our website. Our cookies expire when you terminate your web session.

## **UPDATING YOUR KAPPA PROFILE**

We prefer to keep all your information in your Kappa profile accurate and updated. To do this, we provide you with the opportunity to update or modify your Kappa profile by [logging in](#).

## **PRIVACY OF CHILDREN ON OUR WEBSITE**

To ensure compliance with federal law, kappakappagamma.org does not knowingly collect or maintain information provided online by children under the age of 13. If you are under the age of 13, you do not have permission to use this website.

## **UPDATES TO PRIVACY STATEMENT**

As we continue to offer our visitors new and different types of content and services, kappakappagamma.org may modify our information collection, use or disclosure practices. Should there be a material change to our information collection, use or disclosure practices, it will be applied only to information collected on a going-forward basis, and we will update this Privacy Policy.

## **QUESTIONS OR CONCERNS**

If you have additional questions or would like more information on this topic, please contact us by phone at 866-KKG-1870 or by mail at:

Kappa Kappa Gamma  
6640 Riverside Drive, Suite 200  
Dublin, Ohio 43017

## **SECURITY STATEMENT**

Kappakappagamma.org has implemented the following security measures to protect the information we have collected at our website: use of technologies and policies such as limited access data centers, firewall technology, and limitations of administrative access to our systems.

We designed kappakappagamma.org to accept donations, pay per capita dues payments and registrations only from web browsers that permit communication through Secure Socket

Layer (SSL) technology, which protects the information as it is being transmitted to and from kappakappagamma.org. This means you will be unable to inadvertently place an order through an unsecured connection.

This privacy policy is effective July 1, 2018.